

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Annual Organization Meeting Agenda
Monday, April 21, 2008 – 8:00 PM *(Immediately following the Regular Meeting)*
Jefferson Township Middle School Media Center

A. Dora E. Zeno, President *pro tem*, will call the meeting to order at _____ PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. ROLL CALL:	<u>Present</u>	<u>Absent</u>
Mr. Anzano	_____	_____
Mrs. Castiglione	_____	_____
Mr. Cerny	_____	_____
Mr. Chamberlain	_____	_____
Mr. Feldmann	_____	_____
Mrs. Hardy	_____	_____
Mrs. Mastricola	_____	_____
Mrs. Scott	_____	_____
Mrs. Servedio	_____	_____
Carol Ann Sudia, <i>Student Representative</i>	_____	_____
Craig Coelho, <i>Student Representative</i>	_____	_____

D.	<u>Candidate</u>	<u># of Votes</u>
	Robert Vander Ploeg	- 729
	Michael Stewart	- 529
	Robert Knox	- 377
	Christopher W. Young, Jr.	- 375
	Stephen Fifoot	- 278
	Julianne Mastricola	- 916
	Fay Servedio	- 835
	Gregory Burnett	- 540

BUDGET: Yes – 1,048

No – 946 Certification of Election Results
(Attachment A)

E. Oath of Office to be administered to the newly elected Board of Education members by Board Secretary.

F. Reading of Code of Ethics for School Board Members, Title 18A;12-24.1

A school board member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my board action to policymaking, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

G. Nominations for President

Motion by _____, seconded by _____, to nominate _____ for **President** of the Jefferson Township Board of Education.

Motion by _____, seconded by _____, to **close nominations** for President of the Jefferson Township Board of Education.

H. Nominations for Vice President

Motion by _____, seconded by _____, to nominate _____ for **Vice President** of the Jefferson Township Board of Education.

Motion by _____, seconded by _____, to **close nominations** for Vice President of the Jefferson Township Board of Education.

I. Motion to approve items I.1 through I.24:

1. Motion by _____, seconded by _____, that the Jefferson Township Board of Education will hold their 2008-2009 **Meetings** in accordance with the scheduled dates shown on the Schedule of Meetings (*Attachment B*).
2. Motion by _____, seconded by _____, to appoint Dora E. Zeno to serve as **Board Secretary** for the 2008-2009 school year, pursuant to 18A:17-5.
3. Motion by _____, seconded by _____, that Dora E. Zeno, Board Secretary/Business Administrator be appointed **Purchasing Agent** and **Public Agency Compliance Officer** and is authorized to prepare advertisements, advertise for and receive bids and award contracts pursuant to NJSA 18A:18A-3a, 7a and 37a for the 2008-2009 school year.
4. Motion by _____, seconded by _____, to appoint Joseph Kraemer as **Affirmative Action Officer** for the 2008-2009 School Year.
5. Motion by _____, seconded by _____, to appoint Charles Dimiceli as **504 Compliance Officer** for the 2008-2009 School Year.
6. Motion by _____, seconded by _____, to appoint Vickki Nadler as **Chemical Hygiene Officer** for the 2008-2009 School Year.
7. Motion by _____, seconded by _____, to appoint George Fernandez as **Right to Know Officer** for the 2008-2009 School Year.
8. Motion by _____, seconded by _____, to appoint Lynne Stanlick or designee as **Integrated Pest Management Coordinator** for the 2008-2009 School Year.
9. Motion by _____, seconded by _____, to appoint Elizabeth Hickey to serve as **Treasurer of School Moneys** for the 2008-2009 school year.
10. Motion by _____, seconded by _____, that the *New Jersey Herald*, Newton, New Jersey and the *Daily Record*, Morristown, New Jersey be designated as the **Official Newspapers** of the Jefferson Township Board of Education, for the ensuing year; and further, that the *Aim News*, also be designated as an Official Newspaper of the Jefferson Township Board of Education for the 2008-2009 school year.

11. Motion by _____, seconded by _____, the following banks be designated as **Official Depositories** for the 2008-2009 school year and to approve the Checking Accounts / Required Signatories as listed (*Attachment C*).

Chase Bank
Lakeland State Bank
Cash Management of NJ/ARM
Skylands Community Bank
Wachovia Bank

12. Motion by _____, seconded by _____, the following companies be designated as Official Tax Shelters for the 2008-2009 School Year:

The Legend Group
Lincoln Investment Planning 403b & 457
Valic AIG
Equitable
Vanguard

13. Motion by _____, seconded by _____, to adopt, based on the recommendation of the Superintendent of Schools, the existing **Pre-K - 12 curriculum, assigned text books, co-curricular clubs and programs** for the Jefferson Township School District for the 2008-2009 school year, or until such time that this Board amends same (*Attachment D*).

14. Motion by _____, seconded by _____, to adopt, based on the recommendation of the Superintendent of Schools, that all previously written **by-laws and policies** of this Board of Education be continued in force until such time that this Board amends same.

15. Motion by _____, seconded by _____, to approve purchasing for the 2008-2009 school year through the **State Contract** vendors, **Morris County Co-op** vendors and the **Hunterdon County Educational Services Commission** vendors.

16. Motion by _____, seconded by _____, to approve the following resolution authorizing the procurement of goods and services through State Agency for the 2008-2009 school year:

WHEREAS, Title 18A:18A-10 provides that, “a Board of Education”, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the Jefferson Township Board of Education has the need, on a timely basis, to procure goods and services utilizing State contracts, and

WHEREAS, the Jefferson Township Board of Education desires to authorize its purchasing agent for the 2008-2009 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED, that the Jefferson Township Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed:

STATE CONTRACT VENDORS

American Mobile Glass of NJ	T0084
Atlantic Communications Electronics, Inc.	T0109
BIO Shine, Inc.	T0622
Capp, Inc.	T0537
Carpet Showcase, Inc.	T0147
CDW Government, Inc.	T1785
Central Lewmar	T0038
Core Mechanical, Inc.	T2013
Custom Bandag, Inc.	T0123
Dell Marketing LLP	M0438
Dover Brake & Clutch Co., Inc.	T0065
Falcon Auto Parts, Inc.	T0065
Fibar Systems	T0103
Finch Fuel	T0077
Garden State Fastener, LLC	T0168
Herff Jones Inc./Nystrom Education Div.	T0114
Hertz Furniture Systems Corp.	T0177
Lawson Products, Inc.	T2085
Milton Auto Parts	T0065
New York Packaging Corp.	T1244
Riccairdi Bros. of Parsippany, Inc.	T0927
Royal Communications, Inc.	T0109
School Specialty, Inc.	T0114
Stewart Business Systems	A51464
Storr Tractor Company	T2187
Verizon Network Integration Corp.	T0483

17. Motion by _____, seconded by _____, to approve the appointment of **Nisivoccia & Company, LLP**, School Auditor of Record, per agreement, to conduct the 2007-2008 Annual School Audit during the 2008-2009 school year.
18. Motion by _____, seconded by _____, to approve the appointment of **Hatch Mott McDonald**, Consulting Engineer of Record, per agreement, for the 2008-2009 school year.
19. Motion by _____, seconded by _____, to approve the appointment of **Dr. Jean-Paul Bonnet of Skylands Medical Group**, School Medical Inspector of Record, per agreement, for the 2008-2009 school year.

20. Motion by _____, seconded by _____, to approve the appointment of **T.L. Groseclose Associates, Inc.** Student Insurance Agent of Record for the 2008-2009 school year.
21. Motion by _____, seconded by _____, to approve the appointment of **William H. Connolly & Company**, Insurance Agent of Record, for the 2008-2009 school year.
22. Motion by _____, seconded by _____, to approve the appointment of **LDP Consulting Group**, Health Insurance Agent of Record for the 2008-2009 school year.
23. Motion by _____, seconded by _____, to approve the appointment of **NJ/ARM**, Investment Manager of Record for the 2008-2009 school year.
24. Motion by _____, seconded by _____, to approve the appointment of **Environmental Remediation & Management, Inc.**, Asbestos & AHERA Consultant of Record, on an as needed basis, for the 2008-2009 school year.

J. SUPERINTENDENT'S REPORT

Good News and Progress in Our Schools

K. PRESENTATIONS

- Recognition of Outstanding Accomplishments for Fall & Winter Athletic Teams and Coaches – John DiColo, Athletic Director
- Discipline and Substance Abuse Ad Hoc Committee – Jeanne Howe, Karl Mundi, Principals

L. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)

M. COMMITTEE REPORTS

N. MINUTES OF MEETINGS

Motion by _____, seconded by _____, that the minutes of the following meetings be approved as submitted:

March 17, 2008 Regular Meeting Minutes
March 17, 2008 Executive Session (2)

March 17, 2008 Executive Session (1)
March 26, 2008 Special Meeting Minutes

O. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions O.1 through O.14, as described below:

- O.1** Motion to approve the **purchase order** list dated March, 2008 in the amount of **\$111,392.49.**
 - O.2** Motion to approve the **check journal** as of March, 2008 in the amount of **\$4,463,345.08.**
 - O.3** Motion to approve the funds **transfers** in the 2007-2008 Fiscal Year, dated February 2008 in the amount of **\$1,642.57.**
 - O.4** Motion to accept the **Treasurer and Secretary's Report** dated February 2008 as being in balance.
 - O.5** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of February 29, 2008 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).
 - O.6** Motion to certify, in accordance with NJAC 6A:23-2.11(c) 4, that as of February 29, 2008, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 - O.7** Motion to approve **Food Service Check Journal** for March 2008 in the amount of **\$221,962.13.**
 - O.8** Motion to approve a Trip Transportation Agreement with the **Jefferson Child Care & Education Center**, from July 1, 2008 to June 30, 2009, to provide vehicles and drivers to be used for field trips, assessing a fee of \$56 per hour for the use of the Jefferson Township School District buses *(copy available for review)*.
 - O.9** Motion to approve the disposal of **obsolete equipment**, as shown below, in accordance with Policy #7300, Disposition of Property.
- | | | |
|--------------------------|-------------------------|---|
| <u>School/Department</u> | <u>Bar Code/Tag No.</u> | <u>Equipment Description</u> |
| High School | 4685 | Hoshiazaki ice machine
model # KM-500MAE |
- O.10** Motion to approve appointment of **Advocate** to design specifications for the food service program at a cost of \$6,976 *(Fund source Food Services Enterprise Fund 60)*.

O.11 Motion to declare the following checks stale and thus void:

Check #	Date	Payable to:	Amount	Account
2455	5/31/05	NJSCF	\$ 120.00	General
5626	1/31/06	North Jersey School Musical Assoc.	\$ 75.00	General
6578	5/31/06	NJSCF	\$ 100.00	General
8400	12/01/06	Greg Currie	\$ 20.02	General
10670	9/28/07	Gary Bruno	\$ 826.00	General
10841	9/28/07	Music Education National Conf.	\$ 100.00	General

O.12 Motion to approve the following schedule to accept **Tax Payments** from the Township of Jefferson Municipal Office for the 2008-2009 School Year:

MONTH	YEAR	CURRENT EXPENSE	DEBT SERVICE
July	2008	\$ 2,802,042.33	
August	2008	\$ 2,802,042.33	
September	2008	\$ 2,802,042.33	\$ 1,576,510.00
October	2008	\$ 2,802,042.33	
November	2008	\$ 2,802,042.33	
December	2008	\$ 2,802,042.33	
January	2009	\$ 2,802,042.33	
February	2009	\$ 2,802,042.33	
March	2009	\$ 2,802,042.33	\$ 564,977.00
April	2009	\$ 2,802,042.33	
May	2009	\$ 2,802,042.33	
June	2009	\$ 2,802,042.37	
TOTALS		\$ 33,624,508.00	\$ 2,141,487.00

O.13 Motion to accept the payment in the amount of \$8,464 from State of New Jersey as reimbursement for 2007-2008 Quality Mentoring for novice teachers.**O.14** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it

RESOLVED, That the expense is justified and therefore reimbursable (*copy attached*).

P. PERSONNEL COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions P.1 through P.2, as described below:

P.1 Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, * denotes mentoring required)

PERSONNEL								
Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
A. Administrative								
None								
B: Instructional								
Heather Viscito	Resignation	ESL Teacher			Stanlick/Briggs	6/30/08	7/1/08	
Sarah Mueller	Resignation	Special Education Teacher			Stanlick	6/30/08	7/1/08	
Shannon Woltjen	Resignation	Elementary Teacher			White Rock	6/30/08	7/1/08	
Anthony Gonzalez	Resignation	Health/Phys. Ed. Teacher			High School	6/30/08	7/1/08	
Nancy Jenkins	Resignation	Business Teacher			High School	6/30/08	7/1/08	
JR	Medical Leave	Elementary Teacher			White Rock	3/20/08	5/2/08	Utilizing 26 sick days
JS	Medical Leave	Special Education Teacher			Briggs	3/28/08	5/2/08	Utilizing 20 sick days
LM	Extended Maternity Leave	Mathematics Teacher			High School	9/2/08	6/30/09	Unpaid leave for the 08/09 school year
KS	Maternity Leave	Elementary Teacher			White Rock	5/30/08	6/20/08	Utilizing 15 sick days
KS	Extended Maternity Leave	Elementary Teacher			White Rock	9/2/08	11/21/08	Utilizing 55 unpaid days for the 08/09 school year
CC	Maternity Leave	Elementary Teacher			Cozy Lake	10/14/08	11/25/08	Utilizing 29 sick days for the 08/09 school year
MM	Maternity Leave	Elementary Teacher			Stanlick	9/2/08	6/30/09	Unpaid for the 08/09 school year
JO	Maternity Leave	School Nurse			Drummond	9/2/08	10/31/09	Utilizing 29 sick days and 13 unpaid for the 08/09 school year
C: Non-Instructional								
SM	Adjusted Medical Leave	Bus Driver			District	3/17/08	9/1/08	Utilizing 63 sick days
D. Substitutes/Other								
Lori Castiglione	Appoint	Homebound Teacher		\$40.00/hr	District	2/22/08	6/30/08	
Tracy Bendish	Appoint	Sub Aide		\$10/hour	District	4/14/08	6/30/08	
Donna Bandura	Appoint	Sub Aide		\$10/hour	District	4/16/08	6/30/08	
E. Extra Duty Pay								
Cara Schwimer	Appoint	Spring Musical: Props	Level 1	\$561.00	High School	1/2/08	3/30/08	
Cara Schwimer	Appoint	Spring Musical: Publications/Tickets	Level 1	\$561.00	High School	1/2/08	3/30/08	

Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Cara Schwimer	Appoint	Spring Musical: Scenery/Stage	Level 1	\$561.00	High School	1/2/08	3/30/08	
Patricia Barile	Salary Correction	Track Coach	Step 3	\$2171.66	Middle School	2007/08	2007/08	Salary includes 9 years of service
Theresa Koontz	Salary Correction	Track Coach	Step 3	\$1971.66	Middle School	2007/08	2007/08	Salary includes 5 years of service
Kenneth Westberg	Salary Correction	Track Coach	Step 3	\$2021.66	Middle School	2007/08	2007/08	Salary includes 6 years of service
Cheryl Kanazik	Salary Correction	Track Coach	Step 3	\$2021.66	Middle School	2007/08	2007/08	Salary includes 6 years of service
Susan Tordoff	Salary Correction	Assistant Girls Lacrosse Coach	Step 3	\$4501.63	High School	2007/08	2007/08	Salary includes 6 years of service
Harry Shortway	Salary Correction	Head Boys Lacrosse Coach	Step 3	\$6580.43	High School	2007/08	2007/08	Salary includes 7 years of service
Brian Palumbo	Salary Correction	Assistant Boys Lacrosse Coach	Step 3	\$4601.63	High School	2007/08	2007/08	Salary includes 8 years of service
James O'Connor	Salary/Service Correction	Assistant Softball Coach	Step 3	\$5401.63	High School	2007/08	2007/08	Salary includes 25 years of service
Edward Levens	Salary Correction	Head Softball Coach	Step 3	\$7780.43	High School	2007/08	2007/08	Salary includes 31 years of service
John Cinotti	Salary Correction	Head Golf Coach	Step 3	\$5651.63	High School	2007/08	2007/08	Salary includes 29 years of service
Brian Hough	Salary Correction	Head Baseball Coach	Step 3	\$6680.43	High School	2007/08	2007/08	Salary includes 9 years of service
Shawn Kielty	Salary Correction	Assistant Baseball Coach	Step 3	\$5101.63	High School	2007/08	2007/08	Salary includes 18 years of service
Jason Klebez	Salary Correction	Assistant Baseball Coach	Step 3	\$4451.63	High School	2007/08	2007/08	Salary includes 5 years of service
Kathleen Cutrona	Salary Correction	Head Track Coach– Boys	Step 3	\$6480.43	High School	2007/08	2007/08	Salary includes 5 years of service
Kyla Kelly	Salary Correction	Head Track Coach – Girls	Step 3	\$6480.43	High School	2007/08	2007/08	Salary includes 5 years of service
Christopher Eastman	Salary Correction	Assistant B/G Track Coach	Step 3	\$4751.63	High School	2007/08	2007/08	Salary includes 11 years of service
Lori Kircher	Salary Correction	Assistant B/G Track Coach	Step 3	\$5051.63	High School	2007/08	2007/08	Salary includes 17 years of service
Matthew Kester	Salary Correction	Athletic Trainer Stipend		\$1,566	High School	2006/07	2006/07	Fall Season
Matthew Kester	Salary Correction	Athletic Trainer Stipend		\$1,566	High School	2006/07	2006/07	Spring Season
Matthew Kester	Salary Correction	Athletic Trainer Stipend		\$1,635	High School	2007/08	2007/08	Fall Season
Matthew Kester	Salary Correction	Athletic Trainer Stipend		\$1,635	High School	2007/08	2007/08	Spring Season

P.2 Motion to approve Fall Course Reimbursements as indicated below:

Name	College/University	Course Title	Approval #	# of Credits	Amount
Christine Cinnamon	Marygrove College	Foundations of Reading & Literacy	129	3	298.99
Christine Cinnamon	Marygrove College	Teaching Reading in Elementary Classes	130	3	298.99
Christine Cinnamon	Marygrove College	Supporting the Struggling Reader	131	3	298.99
Mark Schwarz	Seton Hall University	School Law	137	3	298.99
Mark Schwarz	Seton Hall University	Finance in Administration	138	3	298.99
Colleen Maxwell	Marygrove College	Helping Struggling Readers	105	3	298.99
Karen Correia	Marygrove College	Helping Students Become Self Directed	109	3	200.00
Liz Cieri	Marygrove College	Helping Struggling Readers	112	3	298.99
James Rowe	Marygrove College	Foundations of Reading & Literacy	124	3	298.99
James Rowe	Marygrove College	Strategies for Literacy Instruction	125	3	298.99

Q. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions Q.1 through Q.3, as described below:

Q.1 Motion to **rescind student placement** and professional services, as indicated below:

Student	School	Tuition	Date
F/16-8	Kids Peace	\$229.90 per diem	Effective 3/5/08

Q.2 Motion to adopt a resolution proclaiming May 11 – 17, 2008 as **Special Education Week**:

WHEREAS, Special Education Week serves to recognize the achievements of New Jersey's approximately 233,000 special education students and the work of their parents, teachers and other school personnel; and

WHEREAS, Jefferson Township Board of Education is committed to providing an education in schools and classrooms that are welcoming and capable of educating all children; and

WHEREAS, the educators of Jefferson Township Board of Education recognize that each child is unique, learns differently and therefore learns better is teaching is tailored to their abilities and interests.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson Township Board of Education join other districts and communities in declaring the week of the week of May 11 – 17, 2008 as Special Education Week and encourages schools and classrooms across New Jersey to sponsor appropriate learning and community building activities in its recognition.

Q.3 Motion to approve the following overnight field trip(s):

School	Dates	Destination	Event
Middle School	June 4 – 6, 2008	Philadelphia, PA	Eight Grade Trip

Q.4 Enrollment as of 3/31/08:

	March 07	March 08
R. F. Drummond	107	122
Milton	173	195
Cozy Lake	288	283
Arthur Stanlick	383	365
E.T. Briggs	259	264
White Rock	427	414
Total Elementary	1,637	1,643
JTMS	881	867
JTHS	1,115	1,119
GRAND TOTAL	3,633	3,629
Tuition students received	4	3
Out-of-district placement	55	47
Students -Home Instruction	8	3

R . POLICY COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions R.1 and R.2, as described below:

R.1 Motion to approve the First Reading of the following *(copy available for review)*

File Code	Document	Title	Description of Action
5530	Regulation	Substance Abuse	Replaces 5530r Substance Abuse
5600	Policy	Student Discipline/Code of Conduct	Replaces 5600p Student Discipline/Code of Conduct
5600	Regulation	Student Discipline/Code of Conduct	Replaces 5600r Student Discipline/Code of Conduct
6630	Policy	Athletic Fund	Replaces 6630p Athletic Fund

R.2 Motion to approve the Second Reading of the following *(copy available for review)*

File Code	Document	Title	Description of Action
1110	Policy	Organizational Chart	Replaces 1110p Organizational Chart
2460	Regulation	Special Education/Sending District	New Regulation
2460.1	Regulation	SE: Identification, Location & Referral	New Regulation
2460.5	Regulation	SE: Participation in Statewide Testing	New Regulation
2460.7	Regulation	SE: Free & Appropriate Public Education	New Regulation
2460.8	Regulation	SE: Transition from Early Intervention Programs to Preschool Programs	New Regulation
2460.10	Regulation	SE: Maintenance, Access to and Confidentiality of Pupil Records	New Regulation
2460.14	Regulation	SE: In-Service Training	New Regulation
2461	Regulation	Special Education/Receiving District	New Regulation
2461.01	Regulation	SE: IEP Implementation	New Regulation
2461.02	Regulation	SE: Suspension/Expulsion	New Regulation
2461.03	Regulation	SE: Pupil Records	New Regulation
2461.05	Regulation	SE: IEP Compliance	New Regulation
2461.08	Regulation	SE: In-Service Training	New Regulation
3221	Regulation	Acceptable Use of Computer Network(s)/Computer and Resources	New Regulation
7420	Exhibit	Exposure Control Plan (Bloodborne Pathogens)	Revised Procedure

S. COMMUNICATIONS

T. OLD BUSINESS

U. NEW BUSINESS

- Global Connect
- Establish Date for Special Board meeting

V. STUDENT REPRESENTATIVES

W. BOARD MEMBER COMMENTS

X. COMMENTS FROM THE AUDIENCE

Y. PUBLIC COMMENTS

Z. CLOSED SESSION

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 21st day of April, 2008 at _____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (3), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, personal privacy, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters and employment, evaluation, termination of employees.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately and action may be taken.

AA. ADJOURN

JEFFERSON - SCHOOL BOARD ELECTION, APRIL 15, 2008

	DISTRICT 1 (1, 2 and 3)			DISTRICT 2 (4, 5 and 6)			DISTRICT 3 (7 & 8 and 9)			DISTRICT 4 (10, 11 and 14)			DISTRICT 5 (12 and 13)			Prov, Write Ins	GRAND
																ABSENTEE	TOTALS
BOARD MEMBERS:																	
Vander Ploeg, Robert	37	64	49	50	31	62	61	42	57	43	57	62	29	43	30	12	729
Stewart, Michael	29	60	47	59	31	55	24	39	26	26	29	24	21	25	18	16	529
Knox, Robert	29	34	27	23	13	23	39	29	20	32	26	22	15	13	22	10	377
Young, Christopher	29	38	32	31	17	25	22	37	26	22	26	22	7	15	14	12	375
Fifoot, Stephen	25	34	22	27	13	26	20	16	19	10	15	18	6	11	7	9	278
Mastricola, Julieanne	44	66	43	57	44	57	73	67	77	71	91	94	28	49	41	14	916
Servedio, Fay	41	59	38	55	31	57	68	54	71	73	95	83	24	42	32	12	835
Burnett, Gregory	43	47	41	47	28	38	42	38	38	29	33	33	22	27	24	10	540
Write In Votes	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
																	0
BUDGET:																	
YES	79	74	54	46	81	79	85	77	87	72	100	85	36	48	36	9	1048
NO	101	73	70	47	83	75	57	62	51	60	51	66	27	46	44	33	946
																	NO

REGIS. VOTERS

VOTES CAST	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL																	
																	0

UNOFFICIAL - COUNTY CLERK'S OFFICE TO ISSUE OFFICIAL NUMBERS

ATTACHMENT B

JEFFERSON TOWNSHIP BOARD OF EDUCATION

SCHEDULE OF MEETINGS

May 2008 - April 2009

***REGULAR MEETING**

Monday, May 19, 2008
Monday, June 16, 2008
Monday, July 21, 2008
Monday, August 18, 2008
Monday, September 22, 2008
Monday, October 20, 2008
Monday, November 17, 2008
Monday, December 15, 2008
Monday, January 19, 2009
*Tuesday, February 17, 2009
Monday, March 16, 2009
Monday, April 27, 2009
Monday, April 27, 2009
Annual Organization Meeting

NOTE: All meetings will convene into closed session at 7:00 PM followed by the public portion of the meeting commencing at 8:00 PM. A closed session may also be held following the public session, as needed. All meetings will be held in the Jefferson Township Middle School Media Center, Weldon Road, Oak Ridge, NJ 07438.

***Meeting will be held on Tuesday due to the District being closed on Monday, February 16, 2009, Presidents' Day.**

ATTACHMENT C

ACCOUNT NAME	SIGNATURES	ALTERNATE	NO. OF REQUIRED SIGNATURES
Business Office Petty Cash	Board Secretary & Superintendent	Board President	2
JTHS Athletic Events Account	Principal & Athletic Director	2 Vice Principals & Director of Guidance	2
JTHS Activity Account	Principal & Vice Principal(s)	Director of Guidance	2
JTHS Scholarship Fund Account	Principal & Vice Principal(s)	Director of Guidance	2
JTHS Retired HS Classes	Principal & Vice Principal(s)	Director of Guidance	2
JTHS Class Escrow	Principal & Vice Principal(s)	Director of Guidance	2
JTMS Activity Account	Principal, Vice Principal & Secretary	N/A	2
E.T. Briggs Activity Fund	Principal & Secretary	N/A	2
R.F. Drummond Activity Fund	Principal & Secretary	N/A	2
White Rock Activity Fund	Principal & Secretary	N/A	2
Milton Activity Fund	Principal & Secretary	N/A	2
Cozy Lake Activity Fund	Principal & Secretary	N/A	2
Stanlick Activity Fund	Principal & Secretary	N/A	2
School Nutrition Account	Board Secretary & Superintendent	Board President	2
Payroll Agency	Treasurer of School Moneys	Board Secretary	1
Summer Savings Payroll Agency	Treasurer of School Moneys	Board Secretary	1
Payroll	Treasurer of School Moneys	Board Secretary	1
General	Board Secretary, Treasurer of School Moneys & Board President	Board Vice President	3
Unemployment Trust Fund	Treasurer of School Moneys & Board Secretary	N/A	2
Capital Projects Account	Board Secretary, Treasurer of School Moneys & Board President	Board Vice President	3
Capital Reserve	Board Secretary, Treasurer of School Moneys & Board President	Board Vice President	3
Maintenance Reserve	Board Secretary, Treasurer of School Moneys & Board President	Board Vice President	3

Jefferson Township Public Schools

Programs & Services 2008 – 2009

Attachment “D”:

Cafeteria and Food Services

Drug and Food Services

Substance Abuse Prevention Program

Emergency and Crisis Management

English as a Second Language

Family Life Instruction as per State requirements

Guidance Services

Health Services/School Nursing Plan

Home Instruction

In School Suspension

Gifted and Talented

Violence and Vandalism Prevention

Special Education Services and Programs:

- Academic Support

- Assistive Technology

- Child Study Team Services

- In-Class Support

- Learning/Language Disabilities

- Multiple Disabilities

- Occupational Support

- Resource Centers

- Supplemental Instruction

- Pre-K Disabled

Transportation Services

All Basic and Supplemental Textbooks

Clubs and Activities

Written Curriculum

The district board of education has annually approved written curriculum that clearly and specifically aligns with the most recent State Board adopted version of the NJCCCS (2004).

